



**Minutes of the Ordinary Parish Council Meeting
Wednesday 2nd June 2021 at 7.30pm in Kettlewell Village Hall**

Present: Councillor C Lister (Chair), Councillor I Macefield (Vice – Chair) and Councillor C Wilkinson

Ms Laura Jowett (Clerk)

Councillor S Metcalfe (CDC) and two members of the public

2122/23 Item 1 – To receive apologies and approve the reasons for absence.

Apologies had been received for Councillor Appleton and Councillor Close.

Resolved to approve the reasons for absence for Councillor Appleton and Councillor Close.

2122/24 Item 2 – Disclosures of interests and requests for dispensations

No interests declared and no requests for dispensations were received in respect of this meeting.

2122/25 Item 3 – Minutes of the previous meeting

RESOLVED that the minutes of the Annual Meeting of the Council held on Wednesday 19th May 2021 were accepted as a true and accurate record.

RESOLVED that the minutes of the Ordinary Council meeting held on Wednesday 19th May 2021 were accepted as a true and accurate record.

2122/26 Item 4 – Reports from County and District Councillors

Councillor G Quinn (NYCC) had sent her apologies.

Councillor S Metcalfe (CDC) gave a report. Following the Annual Parish Meeting Councillor Metcalfe had raised the issue of dog fouling in Kettlewell with Starbottan with officers of Craven District Council and advised that patrols will be undertaken. The Council agreed that it would be useful to put up some posters and to invite a Cleaner Neighbourhood Officer to a future meeting, or offer to meet with them at a convenient time, to provide information about their role and what can be done locally to address the issues.

2122/27 Item 5 – Planning Applications.

None received.

2122/28 Item 6 – Financial Matters

a) To approve the updated bank mandate

Resolved to approve the mandate change and that councillors and the clerk attend the local branch to submit the documentation.

b) To approve the following payments:

£685.34 to Craven District Council for election expenses

£5.89 (including VAT of £0.98) Clerks expenses (printer paper)

Resolved to approve these payments.

2122/29 Item 7 – Parish Council website

To receive information about the council website and consider any action required

A report had been circulated in advance of the meeting. The current provider has advised that they intend to stop hosting the website and the council will need to make alternative arrangements for website and domain hosting in the future.

Resolved that the clerk obtain further information about what the council will require and to obtain quotes for the council to consider at a future meeting.

2122/30 Item 8 – Defibrillator

An update was provided. The defibrillator was found to be faulty and has been returned for repairs. A loan defibrillator has been provided whilst the repairs are carried out.

2122/31 Item 9 - Highways

Councillors raised issues with the recent road surfacing work, pot holes on the road to Starbotton and flooding issues on the B6160 opposite Mile House.

Resolved to report these issues, to remind parishioners that they can report highways issues and to invite Councillor Quinn to attend the next meeting in order to raise, and progress, outstanding highways issues.

2122/32 Item 10 – Lighting Matters

a) To receive and consider a letter from a resident requesting the removal of a lighting fixture from their property

The Council considered the letter from a resident and **resolved** to obtain a quote for having the fitting made safe below ground before the Council remove the light fitting.

b) To receive an update on Wayleaves payments

An update was provided. The properties, and owners, which require Wayleaves payments had been identified and a letter drafted. **Resolved** to issue the letter and payment by post and that the clerk claim the expenses back from the Council.

2122/33 Item 11 – Land Registration

To receive an update and agree a strategy to confirm the registration of Council assets

No update was available. **Resolved** that the clerk contact the solicitor to request and update and to arrange a meeting with the solicitor and two councillors.

2122/34 Item 12 – Public Participation

One member of the public advised of his intention to seek to register a parcel of land.

One member of the public advised of the reorganisation of the Highways department within NYCC and advised that the service is being brought back 'in-house'.

2122/35 Item 13 – Date of the next meeting.

The next meeting of the Council will be Wednesday 7th July 2021 at 7.30pm

No further business was discussed the meeting closed at 8.18pm

Notification of business for future agendas should be 7 clear days of the next meeting