



**Minutes of the Ordinary Parish Council Meeting
Wednesday 7th July 2021 at 7.30pm in Kettlewell Village Hall**

Present: Councillor C Lister (Chair), Councillor I Macefield (Vice – Chair), Councillor R Appleton, Councillor J Close and Councillor C Wilkinson

Ms Laura Jowett (Clerk)

Councillor G Quinn (NYCC) and six members of the public

2122/36 Item 1 – To receive apologies and approve the reasons for absence.

None, all were present.

2122/37 Item 2 – Disclosures of interests and requests for dispensations

No interests declared and no requests for dispensations were received in respect of this meeting.

2122/38 Item 3 – Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on Wednesday 2nd June 2021 were accepted as a true and accurate record. Councillor Lister signed the minutes.

2122/39 Item 4 – Reports from County and District Councillors

Councillor S Metcalfe (CDC) had sent her apologies.

Councillor G Quinn (NYCC) advised that North Yorkshire County Council have had very few face to face meetings. She advised that the outcome of the Local Government reorganisation in North Yorkshire is expected towards the end of July.

Councillor Quinn provided a comprehensive update on the list of highways issues which had been sent to her in advance of the meeting. Orders had been raised for some works whilst some had been identified as being outside NYCCs responsibility.

Councillor Quinn advised that she would chase up the ongoing issue with the bridge in Kettlewell.

Councillors raised the recent issue with a road closure between Kettlewell and Starbottle. The communications were unclear and contained incorrect information, the closure was disruptive with an excessively long diversion suggested. Residents had been notified but the notice didn't contain information about access. Councillor Quinn advised that she would feedback the comments about communications and agreed that information about access for residents should have been included on the notice.

2122/40 Item 5 – Highways.

a) To consider outstanding highways issues

This item had been covered by the report from Councillor Quinn

Councillor Quinn left the meeting at 7.53pm

b) To receive and consider a request from residents of Starbotton regarding parking issues

The Council received representation from a resident about a parking issue in Starbotton.

Resolved to write to residents requesting that consideration is given to ensure vehicles can pass parked cars.

2122/41 Item 6 – Matters arising

a) To receive the clerk's report

Received and noted

b) To receive an update on arrangements for a memorial plaque

Councillor Appleton will gather quotes for a memorial plaque and suggested wording and will bring information to the next meeting.

c) To receive an update on the matter of dog fouling

The Council noted that this is an occasional issue but appears to be improved recently.

2122/42 Item 7 – Planning

To consider the response from YDNP regarding application C/46/169B Toft Gate

This application had been considered previously when the council agreed to reiterate its earlier objection. Clarification had been sent to the Planning Officer.

2122/43 Item 8 – Emergency Plan

To receive an update on the Emergency Plan and consider any action required

An update was provided regarding the Emergency Plan information which was delivered to all residents a few years ago. Some of the information needs updating (eg contact details) and a revised copy of the information may be required.

Resolved to add the contact details of the three main members of the Emergency Plan team to the Parish Council website, and the community website.

Resolved to investigate the cost of producing an updated leaflet and that the Council considers making a donation to these costs

Resolved to invite the flood warden and main contact for incidents to the Parish Council meeting in September

Resolved to obtain quotes for an isolator switch at the Village Hall in case a generator is ever required.

2122/44 Item 9 – Playground

To receive an update on the playground and consider any action required

A letter has been sent to the land agent of the owner but a response has not yet been received. It was identified that the fence around the BT telephone exchange is in a state of disrepair and requires attention from BT to address this.

Resolved to write to BT requesting that the fence be repaired.

2122/45 Item 10 – Lighting Matters

a) To receive an update on lighting issues

Councillor Close is meeting with lighting contractors to obtain a quote. The clerk is making enquiries with Northern Powergrid about the cost of having one light disconnected.

b) To receive an update on Wayleaves payments

The letters and payments have been issued.

2122/46 Item 11 – Land Registration

a) To receive an update following a meeting with the solicitor

Councillor Lister and Councillor Close had met with the solicitor and provided information about the land requiring registration.

Resolved to clarify the anticipated costs of registering all the land identified with the solicitor and to produce a list in order of priority

b) To receive and agree to sign the Terms of Business

Resolved that this item be returned to a future meeting when clarification about costs has been obtained.

2122/47 Item 12 – Notice Boards

To identify councillors with responsibility for updating Council noticeboards and to consider if further keys are required.

Currently only Councillor Macefield has a key to both noticeboards. **Resolved** to get further keys cut and that Councillor Close holds a key for the noticeboard in Starbotton.

2122/48 Item 13 – Insurance

a) To receive information about the renewal of the Council's insurance which is due on 01/08/2021

Information about the insurance renewal had been circulated ahead of the meeting.

b) To consider if the Council wishes to accept an annual policy or enter into a 3 year long term agreement option.

Resolved to agree to a three year long term agreement with Hiscox with a premium of £483.90 for the period 01/08/2021-31/07/2022

2122/49 Item 14 – Correspondence

- a) To receive information about registering the defibrillators with the new national database**

The defibrillators at Kettlewell and Starbotton have been registered on the new national database 'the Circuit'.

- b) To receive and consider a report on the 72B Upper Wharfedale Venturer from the Upper Wharfedale Bus Service**

Received and noted

- c) To receive and consider information from NYCC regarding the renewal of subsidised local bus service 72B Upper Wharfedale Venturer**

Resolved to reply stating that there is demand locally for this service and it used by residents and visitors, the service is very good with the current provider and connections with other services are good. Kettlewell with Starbotton Parish Council is very satisfied with the current provision of this vital service.

2122/50 Item 15– Financial Matters

- a) To note the bank balances**

The bank balances at 24th June 2021 were received and noted

Community account - £100.00

Business account - £8937.80

- b) To receive a bank reconciliation to the 24th June 2021**

Received and noted.

- c) To receive an update on amendments to the bank mandate**

The clerk had received notification that the bank mandated had been updated.

- d) Resolved** to approve the following payments:

John Taylor: Website domain and hosting: £15.00

Came & Company: Insurance renewal: £483.90

YLCA: Good Councillors Guides: £22.14

Clerk's expenses: Stamps (£3.96) and reimbursement of wayleaves (£14.00): £17.96

2122/51 Item 16 – Public Participation

A member of the public raised an issue regarding notification of planning applications.

A member of the public provided some information about highways issues and offered to cut keys for the notice board.

A member of the public asked that the Council make a request for another volunteer to help maintain the War Memorial and asked that the Council consider a request for a small donation for bulbs at the next meeting.

2122/52 Item 17 – Date of the next meeting.

The next meeting of the Council will be on Wednesday 8th September 2021 at 7.30pm

No further business was discussed the meeting closed at 9.00pm

Notification of business for future agendas should be 7 clear days of the next meeting

DRAFT