



**Minutes of the Meeting of Kettlewell with Starbotton Parish Council  
Wednesday 8<sup>th</sup> September 2021 at 7.30pm in Kettlewell Village Hall**

Present: Councillor C Lister (Chair), Councillor I Macefield (Vice – Chair), Councillor R Appleton, Councillor J Close and Councillor C Wilkinson

Ms Laura Jowett (Clerk)

Two members of the public

**2122/62 Item 1 – To receive apologies and approve the reasons for absence.**

None, all were present.

**2122/63 Item 2 – Disclosures of interests and requests for dispensations**

No interests declared and no requests for dispensations were received in respect of this meeting.

**2122/64 Item 3 – Minutes of the previous meeting**

**RESOLVED** that the minutes of the meeting held on Wednesday 4<sup>th</sup> August 2021 were accepted as a true and accurate record. Councillor Lister signed the minutes.

**2122/65 Item 4 – To receive reports from North Yorkshire County Council and Craven District Council.**

None. Councillor Quinn had sent her apologies.

**2122/66 Item 5 – Matters arising**

**a) To receive the clerk's report**

Received and noted

**b) To receive an update on arrangements for a memorial plaque**

Councillor Appleton advised that a plaque of 6 inches by 4 inches would cost approximately £50. The size of the plaque will depend on the wording. Councillors will agree the wording and a plaque will be purchased.

**2122/67 Item 6 – Planning**

No applications had been received. It was noted that application C/46/140E has been submitted to YDNP Planning.

**2122/68      Item 7 – Highways**

It was noted that some issues had been addressed including loose chippings having been removed and gullies have been cleared. Outstanding issues include pot holes and the issue with water running onto the B6160 on the parish boundary. Cllr Quinn had previously advised this should be reported to the landowner. The Council will raise the outstanding issues again and explain it is concerned that the overflowing water may cause accidents in icy weather. The clerk will contact Area 5 and request a meeting with a Highways officer to address outstanding issues in the parish.

**2122/69      Item 8 – Playground**

**a) To receive information from the owner's land agent and consider any action required**

A letter has been received from the owner's land agent. The clerk will ask the Playground Committee for information before drafting a response on behalf of the Council.

**b) To note the dates for inspection and to consider any action required**

The playground inspection is likely to be conducted in September or October. It was noted that the fence owned by BT is in a state of disrepair and requires work, despite having been raised twice recently with BT and Open Reach. The clerk will continue to request that the repairs are carried out.

**Resolved** that the Council will pay the costs of the inspection.

**2122/70      Item 9 – Lighting Matters**

**a) To receive an update on lighting issues**

The clerk has been in contact with NYCC who have confirmed that a reduction to electricity supply costs will be applied for lights with LED bulbs fitted. Councillor Close and Councillor Wilkinson have a list which they will supply so the clerk can inform NYCC.

Councillor Close is due to meet with a contractor in the next week to request a quote for current repairs and for on going maintenance . The clerk is requesting a quote from NYCC and a further quote will be sought if necessary to comply with Financial Regulations.

Regarding the removal of one of the lights the clerk was asked to contact Northern PowerGrid to obtain a quote and to clarify who is responsible for disconnecting the power supply as the Council would remove the parts for which it is responsible upwards from the fuse box. The clerk will ask who would be responsible for notifying the owner of the land which the fuse box is located on.

**2122/71      Item 10 – Land Registration**

**a) To receive an update on land registration**

A meeting has been agreed with the solicitor and Councillor Lister and Councillor Close to confirm and identify the locations of land to be registered. It was noted that Councillor Lister has received some communication about this issue and a copy of the correspondence will be provided to the solicitor.

**2122/72      Item 11 – Platinum Jubilee**

- a) To receive information circulated by YLCA regarding the Queen’s Platinum Jubilee**

Received and noted

- b) To consider arrangements for local celebrations**

It was noted that local celebrations are being arranged and that the next item covers this.

- c) To receive and consider a request for £1,000 to fund a community lunch in celebration of the Platinum Jubilee.**

The Council agreed that it may consider making a contribution to the costs but would like some further information. **Resolved** to invite the organiser to the next meeting to confirm arrangements and to consider the request for a donation.

**2122/73      Item 12 – Correspondence**

- a) To receive information about the YDNPA Local Plan 2023-2040 Consultation No.4 – Exploring our options: Local Occupancy and Barns, and consider any response the council wishes to make.**

The information had been received. The Council discussed the consultation and agreed that individual responses should be encouraged rather than a response from the Council.

- b) To receive information from the North Yorkshire Police, Fire and Crime Commissioner regarding the Police and Crime Plan and Fire and Rescue Plan consultation, and to consider any response the council wishes to make**

Information received. The Council **resolved** to put a poster in the notice boards and to encourage individuals to submit their comments.

- c) To receive information from CDC about a Parish Liaison Meeting to be held on the 22<sup>nd</sup> September at 6.30pm on Zoom, and consider attendance by a representative of the council**

Councillors were not able to attend this forum.

- d) To receive an invitation to the YDNP Planning Seminar on 23<sup>rd</sup> September at 6.30pm on Zoom, and consider attendance by a representative of the council**

Councillor Macefield will attend the YDNP Planning Seminar.

- e) To receive an invitation to the YDNP Parish Forum on 13<sup>th</sup> October at 7pm on Zoom, and consider attendance by a representative of the council**

Councillor Macefield will attend the YDNP Parish Forum.

**2122/74      Item 13– Financial Matters**

- a) To note the bank balances**

The bank balances at 24<sup>th</sup> August 2021 were received and noted

- Community account - £100.00
- Business account - £7443.72

**b) To receive budget monitoring information and financial forecasting**

Received and noted

**c) To consider a request for a donation of up to £25 towards the cost of bulbs**

**Resolved** to make a donation of up to £25 for spring bulbs

**d) Resolved** to approve the following payments:

Clerk's expenses: stamps: £3.96

**2122/75 Item 14– Public Participation**

One member of the public suggested that the playground inspection may highlight the fence as a safety issue.

One member of the public advised that the wording on the plaque make reference to Mrs Raw's contribution to the parish and the council.

**2122/76 Item 15 – Date of the next meeting.**

The next meeting of the Council will be on Wednesday 6<sup>th</sup> October 2021 at 7.30pm

No further business was discussed the meeting closed at 9.15pm

***Notification of business for future agendas should be 7 clear days of the next meeting***